

**DRIVEWAY PERMIT  
TOWN OF GIBRALTAR  
P O Box 850  
Fish Creek WI 54212  
920-868-1714 Telephone  
920-868-9425 Fax Line**

**\$45.00**

Date: \_\_\_\_\_

Permit No. \_\_\_\_\_

(Print Name Here) \_\_\_\_\_ has filed a registration form in accordance with Gibraltar Town Ordinance 2013-06.

A fee of \$45.00 has been paid on \_\_\_\_\_.

Authorization is granted to proceed with driveway inspections, on-site and/or by written plan, as deemed necessary by ordinance.

It is understood that inspection(s) will take place at this location listed:

Address to be Inspected:

Fire Number and Road Name: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Owner's Mailing Address:

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

**OFFICE USE**

Clerk Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

Date of Inspection(s): \_\_\_\_\_

Inspection Notes:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Anyone applying for a permit to construct a driveway shall give the Town access to the proposed site for inspection at the time of the application. In the event a permit is granted, the Building Inspector may inspect the driveway periodically to confirm that the driveway is being constructed to the appropriate standards.

The application fee for a driveway permit shall be determined by the Town Board of the Town of Gibraltar from time to time, and may be changed without notice or amendment to this ordinance.

A permit when issued shall be valid for a one-year period, commencing on the date of issue. If construction is not completed during the one-year period, the permit shall lapse and the applicant must reapply for a new permit.

### **Section 7: Specifications**

**Minimum Width:** A residential (including a duplex) driveway right-of-way shall be at least 16 feet wide with a road surface minimum of 15 feet of width throughout its length, with a maximum width of 24 feet. A commercial driveway shall have a road surface minimum of 20 feet of width throughout its length, with a maximum width of 35 feet. All curves contained within a driveway shall have a minimum inside radius of 28 feet.

**Vertical Clearance:** All driveways shall have at least 14 feet of vertical clearance throughout the width and length of the road surface.

**Turnarounds and Bypasses:** If a driveway is over 300 feet in length, provisions must be made for the ingress and egress of fire, emergency, and sanitation vehicles, including but not limited to an adequate turnaround. Provisions for the turnaround shall be adequate for a 40 foot vehicle to turn around, as determined by the Town. At least one segment of road surface 25 feet in length and 18 feet in width shall be provided within each 300 feet of driveway length to provide for the safe passage of meeting vehicles.

**Culverts:** Any requirements for culverts shall be determined by the Town in considering an application for driveway approval. If culverts are required, the minimum diameter shall be 12 inches. Illegal culverts will be removed at landowner's expense.

**Slopes/Grades:** The driveway within the area of the public right of way shall slope away from the public road at a minimum of 1% and a maximum of 5% to prevent erosion onto the public road. The maximum grade for the driveway shall be 10%. Side banks shall be graded to a slope of not more than 1 foot of vertical rise in each 2.5 feet of horizontal distance. (Such a rise is equal to 25% slope.) Excluded from this grading requirement are driveways for which retaining walls or other erosion control measures are installed as specified in an engineering plan approved by the Town.

### **Section 8: Violations**

#### **1. Notices**

Whenever the Town determines that there are reasonable grounds to believe that there has been a violation of any provision of this ordinance, it shall give notice of such alleged