ADMINISTRATIVE PERMIT APPLICATION

TOWN OF GARDNER, DOOR COUNTY, WI

PO Box 22, Brussels, WI 54204
P: 920-495-3232, Email: brettg.isllc@gmail.com

PLEASE NOTE: THIS APPLICATION IS ONLY USED FOR AGRICULTURAL BUILDINGS AND STRUCTURES SMALLER THAN 200 SQFT (EXCLUDING DECKS). ALL OTHER PROJECTS REQUIRE A UNIFORM BUILDING PERMIT APPLICATION.

BUILDING SITE LOCATION

Street Address: _____ Tax Parcel # _____

OWNER/ APPLICANT INFORMATION

Name: _____ Mailing Address, City, State, Zip: _____

Phone #: _____ Email (required): _____

BUILDER INFORMATION

Company/Name: _____ Mailing Address, City, State, Zip: _____

Phone #: _____ Email: _____

PROJECT DESCRIPTION

☐ Accessory structure (shed, pool, etc.) ☐ Agricultural building

Total square footage of structure: _____ Estimated cost of project: _____

REQUIRED ATTACHMENTS:

1) Site plan showing proposed building location, driveways, and any existing buildings. Provide measurements (in feet) from rear and side property lines, the centerline(s) of any public or private road, and distances between buildings.
2) One set of building plans
3) Regardless of size, if this project is located within 1000ft of the shore, a County Shoreland Zoning permit is required. Please attach Shoreland Zoning approval, if applicable.

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS:

The 101.65(lr) of the Wisconsin State Statures requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:
If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

AUTHORIZATION OF INSPECTION: *By signing below, I hereby authorize town officials to enter and remain in or on the premises for which this application is made at any reasonable time for all purposes of inspection relative to this petition and I hereby agree that all work shall be done in accordance with the requirements of the Town of Gardner, Federal, State and County of Door.*

Signature of Applicant: _____ Date: _____

☐ Permit approved – Conditions of approval: ☐ Approval Denied – Reason for denial:

_____

Approved by: _____ Date: _____ Fee: $ 25.00 Permit#: _____ Expiration Date: _____